

SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 9th January, 2012 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

S Bentley	-	Weetwood;
A Blackburn	-	Farnley and Wortley;
J L Carter	-	Adel and Wharfedale;
B Chastney	-	Weetwood;
N Dawson	-	Morley South;
P Grahame (Chair)	-	Cross Gates and Whinmoor;
R Grahame	-	Burmantofts and Richmond Hill;
J Hardy	-	Farnley and Wortley;
A Lowe	-	Armley;
C Macniven	-	Roundhay;
R Wood	-	Calverley and Farsley;

Please note: Certain or all items on this agenda may be recorded

Agenda compiled by:
John Grieve
Governance Services
Civic Hall
LEEDS LS1 1UR
Tel: 22 43836

Head of Scrutiny and Member
Development:
Peter Marrington
Tel: 39 51151

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:- No exempt items on this agenda.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATIONS OF INTEREST

To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notifications of substitutes.

6

MINUTES OF THE PREVIOUS MEETING

To confirm as a correct record, the minutes of the previous meeting held on 5th December 2011

(Copy attached)

1 - 6

7

INITIAL BUDGET PROPOSALS

To consider a report by the Head of Scrutiny and Member Development which sets out the Executive's initial budget proposals for 2012/13 which are submitted for review and consideration

Councillor Wakefield will be in attendance to discuss the Executive's initial budget proposals and respond to Members queries and comments.

(Report attached)

7 - 64

8

CUSTOMER ACCESS STRATEGY 2011 - 2015

65 -
84

To consider a report by Head of Scrutiny and Member Development which sets out the draft Customer Access Strategy 2011 – 2015 which is submitted for the Board’s consideration.

(Report attached)

9

CALLS FOR PUBLICATION OF EMPLOYEE REGISTER OF INTERESTS

85 -
112

With reference to the meeting of Scrutiny Board (Resources and Council Services) in October 2011 when the Board published its final report following an Inquiry into employees’ declaration of interests.

The Board put forward a number of recommendations which were submitted and considered by the Executive Board at its meeting on 14th December 2011.

To consider a report by the Head of Scrutiny and Member Development which provides the Executive Boards response to this Boards recommendations.

(Report attached)

10

WORK SCHEDULE

113 -
144

To consider a report of the Head of Scrutiny and Member Development on the Board’s draft work schedule, together with the latest Executive Board minutes and Forward Plan

(Report attached)

11

DATE AND TIME OF NEXT MEETING

Monday 6th February 2012 at 10.00am in the Civic Hall, Leeds (Pre – Meeting for Board Members at 9.30am)

